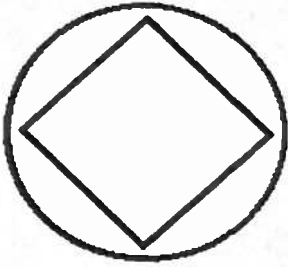


Will email



**Greater New York Regional Service Office**

154 Christopher Street #1A, New York NY, 10014

Telephone (212) 929-7117 / Fax (212) 929-7153

E-Mail [GNYSO@gmail.com](mailto:GNYSO@gmail.com)

[www.NewYorkNA.org](http://www.NewYorkNA.org)

March 5, 2011

Re: Regional Insurance Policy

Greetings Greater New York Region:

Each October the GNYR Board of Directors renews an insurance policy for the registered meetings contained in the GNYR geographic boundaries. It was determined by group conscience some years back that each area would assist in paying the annual premiums. The amount that each area would pay depends and the number of meetings contained in the meeting list. Your RCM has your areas portion amount.

Q. What is the benefit to your area?

A. Each of the registered meeting places are insured automatically for damages.

Q. What is a registered meeting?

A. It must be in the GNYR meeting list book and website. This includes a start-up group that may require a certificate in order to secure a new meeting place.

If there is a claim for damages, the respective meeting will be responsible for the deductible and the insurance company will pay the remaining balance. If the claim is less than the deductible amount the group or area is responsible for paying the claim.

There is also a secondary benefit. The policy will also insure your local events. However, your area committee must request an insurance certificate for each event.

Q. Are all events covered?

A. No. Events that are considered water events may not be covered. These types of events need to be brought before the board for consideration.

\*Large Events such as Conventions and conferences need a special rider; price will vary in range according to size and facility requirements.

Attached is a copy of the Insurance Certificate Request Form to use to request a certificate for our group or event.

In Loving Service,

The Greater New York Regional Board of Directors

# GREATER NEW YORK REGIONAL SERVICE INSURANCE CERTIFICATE REQUEST FORM

Date of Request: \_\_\_\_\_

Certificate for:

Group

Event

Name of Area: \_\_\_\_\_

**If certificate for a regular standing meeting complete the following:**

Name of Group: \_\_\_\_\_

Name of Facility: \_\_\_\_\_

Address of Facility: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Meeting Day (s): \_\_\_\_\_

Meeting Time (s): \_\_\_\_\_

**If certificate for a one time event complete following :**

Name of Event: \_\_\_\_\_

Name of Building: \_\_\_\_\_

Address of Event: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time of Event:

From:

Until:

**Certificate can be mailed, faxed, picked up or sent as e-mail attachment:**

Circle one :

Pick Up

Mail

Fax

E-mail attachment

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone#: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**CERTIFICATE NOT PAID FOR BY YOUR AREA**

**\$25 PAYABLE IN ADVANCE**

**For Meeting spaces: Renewable annually From Oct. 15, 06 to Oct.15, 07**

**For Events: Valid for Date of Event (Request Certificate at least 2 weeks in advance of Event)**

**REQUESTS MAY BE MADE BY MAIL, FAX (212-929-7153) OR DURING**

**REGIONAL SERVICE OFFICE HOURS BY TELEPHONE**